



Partnership for a Healthy Community Board Meeting Minutes January 26, 2023

Members Present via Microsoft Teams:

Amy Fox	Holly Bill
Hillary Aggertt	Sally Gambacorta
Beth Crider	Larry Weinzimmer
Monica Hendrickson	Ann Campen
Nicole Robertson	Craig Maynard
Kate Green	Adam Sturdavant
Tricia Larson	Chris Setti
Phil Baer	

Others Present:

Amy Roberts	Amanda Sutphen
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Approval of 12/08/22 Meeting Minutes

Mr. Weinzimmer made a motion to approve the minutes from the December 8, 2022 meeting. Motion was seconded by Mr. Setti. Motion carried (11,0).

Committee Updates

HEAL

Ms. Fox noted that the HEAL team met in mid-December with Dr. Donohue. She stated that they did not make it as far as the Mental Health team for deciding their impact for the next cycle. There is an event they are working with the Regional Food Council on, on February 21st in the morning. They are hoping to impact legislators around the farm bill. That afternoon, they will do a listening session with the state on some of the money moving in from farm to school in the area and what they can do with local farmers to impact that. They will receive 5th year funding from the community foundation as well.

Mental Health

Ms. Bill did not have a dashboard this month, they are working to solidify their goals and objectives. Dawn Lochbaum from OSF will be Chairing the Mental Health Action Team. They are still looking for another Co-Chair, potentially from UnityPoint Health.

Obesity

Mr. Baer stated that the Obesity had their kickoff meeting on January 17th, mostly discussion around the two interventions to focus on. The majority of the discussion was around the current state of what is happening already. They talked about risks and barriers as well. They are working on drafting out the objectives and evaluation plan, getting feedback from the team to finalize that plan. The minutes were attached in the agenda packet.

Data Committee

Amanda stated they are working on finalizing collecting 2022's data. She thanked everyone that has helped to supply the data. She has updated as far as she can from her end and is just waiting for the data to come in. There are a few pieces of outstanding data but will circle back to get those and will

have that information wrapped up for the previous cycle.

Performance Management

Substance Use

Ms. Bill reviewed the Substance Use slides in the agenda packet. This included their goals and objectives. The team has been meeting often and is led by Megan Hanley, Epidemiologist at TCHD. They are working on some of the same initiatives, but with deeper conversations with other community partners. They are working on distribution of Narcan and MAPP activities. All three counties are attending, and Jolt has been able to attend. They are looking at how can they can boost the efforts of the events that have been going on over the last few years. Denise Backes will also be joining as the Co-Chair and potentially Ms. Bill as the Board liaison, but unsure if that position will be needed.

Board Business

New Member

Ms. Fox noted that Mr. Baer has been attending Board meetings for quite a while and Tazewell County has an opening. Ms Fox would like to put forward Mr. Baer as a Board member representing Tazewell. Mr. Setti made a motion to approve Mr. Baer as a Partnership Board member. Motion was seconded by Ms. Hendrickson. Motion carried (12,0). Ms. Fox noted that this will be filling Mr. Eberle's position as he could no longer attend.

Board Bylaws

Ms. Fox wanted to review the bylaws, specifically looking at the election for a new co-chair. Health Departments rotate, this is Ms. Fox's year two. Ms. Fuller has been filling the Co-Chair for the last three years. The bylaws state the nominations can be made electronically and they need to be a Partnership member (not Board member) for at least a year. This will be by a ballot at the annual meeting voted on by everyone at the Annual Meeting. Ms. Fox stated that the nomination they have received so far is for Mr. Baer, who has not been on the Board for a year. Ms. Fox wanted to be clear that the language is correct in the bylaws and that it does not need to be changed. Board members voiced their opinion, that since this is a young board and the language could stay the same.

Annual Meeting

Ms. Fox noted that the Annual Meeting has been scheduled for Tuesday, March 7th from 9-11am at the Spalding Center, which has already been reserved. They will be bringing in a continental type of breakfast, no caterer has been obtained yet. Current plan Co-chairs will do their final year 3 wrap up and then a preview of the new CHIP and goals and moving forward. An email has gone out to the current Chairs to get their reports and to start working on their slides. They will also contact the new Chairs to get their slides for the new CHIP.

CHIP Update

Ms. Hendrickson stated the CHIP as it stands is in the packet, still things to be added. The biggest things missing are the dashboards for HEAL and Obesity. The other portion missing is Dr. Donohue's forces of change assessment, which will be compiled as a single report as an appendix. She would like the Board to read through it and give feedback.

Ms. Hendrickson noted that Dr. Donohue has a couple more hours left to complete her practicum. The last part of her project will be to evaluate the Partnership on the process, what worked and

what didn't work, etc. She might be reaching out to members to get feedback. Dr. Kelly has been contracted by the PCCHD and they pay \$3,000 a month. Her contract will be ending this summer. To end her contract, for the new cycle she will be creating an evaluation plan and starting that process earlier. HEAL and Obesity can rely on Dr. Kelly to help finish up the dashboards.

Miscellaneous/Member Announcements

Ms. Hendrickson stated the Healthcare Collaborative is working through an MOU between the two hospitals systems, FQHC, UICOMP, and the local health departments. This will outline and formalize their role and how they interact with the public. The NIH grant is planning dollars in relation to social determinants of health, PCCHD applied for it and their letter intent was accepted and now can apply fully for the grant. This will bring money for a 2-year period to formalized how the Healthcare Collaborative and the Partnership interact and navigate systems. This grant is due at the beginning of February.

Ms. Fox stated that Ms. Aggertt is working with Joy to update the website, getting old plans achieved and putting on new plans. Each priority group will be able to go on there and update their own information, after some sort of training roll out. They would like to keep a calendar active, so as the groups grow they can see when all the meetings are. Spaces could be created for the Performance Management groups and RJE Commission.

Ms. Hendrickson noted that the Board still needs to discuss how the Board support the action teams in this new cycle. Ms. Hendrickson stated that herself and her team are stretched thin and interventions now require a different lens and Chair. Ms. Bill stated it would be nice to have Board members present at the action team meetings, the Board could give updates and ask if there is anything the group needs from a higher level, they would be the contact. This shows that the Board the invested and cares about the work of the action teams. Ms. Fox included that these interventions are mostly primary care focused and the community organizations would need different involvement, the same with the health departments. Ms. Robertson added the communication piece, regarding the website. She stated a decision or direction from the Board would be helpful. Ms. Aggertt said they are going to revamp the website, but they need to know what each of the priority teams want from the website and make sure everything gets updated and how it gets updated. The meeting function hasn't been utilized a lot, but you can note on there if it's virtual or in person's location, etc. They are waiting to see where the CHIP lies and then can talk with all the groups and designate one person from each action team for updates. Ms. Fox suggested a virtual meeting with Joy and others to talk about their experience with the website.

Ms. Hendrickson noted that the next meeting is February 23rd. She stated CHIP and dashboard feedback would be needed prior to that meeting. Please have all feedback to Ms. Hendrickson by February 17th, especially those involved in the process. Ms. Fox stated that the heavier lift would be for the Obesity and HEAL teams to get their information squared away with their dashboards.